

CENTER CITY DEVELOPMENT & OPERATIONS P. O. BOX 839966 SAN ANTONIO TEXAS 78283-3966 PHONE: 210-207-3677

## SIDEWALK CAFÉ PERMIT APPLICATION

□ Property Owner	□ Tenant / Lessee
Applicant Name (Type or Print):	
Name of Establishment:	
Address:	
City/State/Zip:	
Phone No: Fax No: _	
Email Address:	
Signature:	
Total area to be used for sidewalk café:	square feet.
<ul> <li>&lt; 250 square feet ~ \$250.0</li> <li>■ 250 – 500 square feet ~ \$5</li> <li>■ &gt; 500 square feet ~ \$750.0</li> <li>Will liquor be sold or consumed in the sidewalk café?</li> </ul>	500.00 annual permit fee 30 annual permit fee
Attach to this application:  Photograph of area for sidewalk cafe Site Plan (minimum 8 ½" X 11") to include:  Clearly identified measurements  North arrow & property lines  Name of adjoining streets  Width of sidewalk adjacent to café  Outdoor seating plan  Location of building entrances  Location and dimensions of proposed area for café use (add sidewalk width remaining for public pedestrian access; minimum of 6 feet required)  Location & dimensions of existing improvements (e.g., fire hydrants, traffic signs, light poles, benches, tree pits)  Location & dimensions of any proposed improvements in the sidewalk area	planters, bollards, outdoor furniture, signs, etc. Applicant is required to obtain approval from Historic and Design Review Commission (HDRC) for improvements.  Copy HDRC approval Insurance: Letter from an insurance agent agreeing to provide coverage (as described in Policies & Procedures for Sidewalk Cafes in the Downtown Area) if applicant is approved for sidewalk café permit Copy alcohol license/permit (if applicable) Applicant is responsible for obtaining from the Texas Alcoholic Beverage Commission (TABC).  Letter of Authorization Signed by property owner of food-service establishment location

umbrellas,

associated with the sidewalk café (e.g.,

fences,

tables,

chairs,