



**City of San Antonio**  
**May 3, 2025 General Election**  
**Filing Checklist**  
 Required Documents to be submitted

The following documents shall be submitted by the Applicant in the order listed below. This form will be utilized for processing by the Office of the City Clerk.

Applicant Name: James "Joe" Melvin


Date: 1-17-2025

Form Name	Applicant Initials	Office of City Clerk use Only	
		Date Received	Staff Initials
1. Campaign Treasurer Appointment (Form CTA) (fillable) <a href="https://www.ethics.state.tx.us/data/forms/coh/cta.pdf">https://www.ethics.state.tx.us/data/forms/coh/cta.pdf</a> Office Sought: <u>Mayor of San Antonio</u> Treasurer Name: <u>Isabel Chapa</u>	<i>JM</i>	1/17/25	<i>JR</i>
2. Code of Fair Campaign Practices (Form CFCP) – submission voluntary <a href="https://www.ethics.state.tx.us/data/forms/coh/cfcp.pdf">https://www.ethics.state.tx.us/data/forms/coh/cfcp.pdf</a>	<i>JM</i>	1/17/25	<i>JR</i>
3. Application for a Place on the Ballot (fillable) <a href="https://www.sos.state.tx.us/elections/forms/pol-sub/2-49f.pdf">https://www.sos.state.tx.us/elections/forms/pol-sub/2-49f.pdf</a> Office Sought: <u>Mayor of San Antonio</u>	<i>JM</i>	1/17/25	<i>JR</i>
4. Notary Fee for Application \$10	<i>JM</i>	1/17/25	<i>JR</i>
5. Supplemental residency documents – 2 required:			
Valid Texas Driver's License or Identification Card	<i>JM</i>	1/17/25	<i>JR</i>
Valid Bexar County Voter Registration Certificate with address matching that as noted on the Application for a Place on the Ballot	<i>JM</i>	1/17/25	<i>JR</i>
Original or copy of current utility bill			
Original or copy of most recent personal bank statement			
Original or copy of most recent government check			
Original or copy of most recent paycheck			
Original or copy of most recent government document with name and address (original to be presented if it contains a photograph)			
6A. Submitted \$100 filing fee OR	<i>JM</i>	1/17/25	<i>JR</i>
6B. Petition signatures in lieu of filing fee <a href="https://www.sos.state.tx.us/elections/forms/pol-sub/2-51f.pdf">https://www.sos.state.tx.us/elections/forms/pol-sub/2-51f.pdf</a>			
All petition pages circulated by a single Circulator are considered as one packet. One petition page with a sworn, completed Affidavit of Circulator is required per packet.			
Petition signatures will be verified within 5 calendar days of receipt.			

< Filing Checklist form is continued on the following page. >

## APPLICATION FOR A PLACE ON THE BALLOT FOR A GENERAL ELECTION FOR A CITY, SCHOOL DISTRICT OR OTHER POLITICAL SUBDIVISION

ALL INFORMATION IS REQUIRED TO BE PROVIDED UNLESS INDICATED AS OPTIONAL<sup>1</sup> Failure to provide required information may result in rejection of application.

<b>APPLICATION FOR A PLACE ON THE</b> <u>City of San Antonio</u> <b>GENERAL ELECTION BALLOT</b> TO: City Secretary/Secretary of Board I request that my name be placed on the above-named official ballot as a candidate for the office indicated below.					
<b>OFFICE SOUGHT</b> (Include any place number or other distinguishing number, if any.) <u>Office of the Mayor</u>			<b>INDICATE TERM</b> <input checked="" type="checkbox"/> FULL <input type="checkbox"/> UNEXPIRED		
<b>FULL NAME</b> (First, Middle, Last) <u>James E. Melvin</u>			<b>PRINT NAME AS YOU WANT IT TO APPEAR ON THE BALLOT*</b> <u>James "Joe" Melvin</u>		
<b>PERMANENT RESIDENCE ADDRESS</b> (Do not include a P.O. Box or Rural Route. If you do not have a residence address, describe location of residence.)			<b>PUBLIC MAILING ADDRESS (Optional)</b> (Address for which you receive campaign related correspondence, if available.)		
<b>CITY</b> <u>San Antonio</u>		<b>STATE</b> <u>Texas</u>	<b>ZIP</b> <u>78237</u>	<b>CITY</b>	
<b>PUBLIC EMAIL ADDRESS (Optional)</b> (Address for which you receive campaign related emails, if available.) <u>pr@mayorjoe4sa.org</u>		<b>OCCUPATION (Do not leave blank)</b> <u>Construction Liason</u>		<b>DATE OF BIRTH</b>	
<b>TELEPHONE CONTACT INFORMATION (Optional)</b> Home: _____ Office: <u>406-203-2316</u> Cell: _____					
<b>FELONY CONVICTION STATUS (You MUST check one)</b> <input checked="" type="checkbox"/> I have not been finally convicted of a felony. <input type="checkbox"/> I have been finally convicted of a felony, but I have been pardoned or otherwise released from the resulting disabilities of that felony conviction and I have provided proof of this fact with the submission of this application. <sup>3</sup>			<b>LENGTH OF CONTINUOUS RESIDENCE AS OF DATE THIS APPLICATION WAS SWORN</b>		
			<b>IN THE STATE OF TEXAS</b> <u>15</u> year(s) <u>0</u> month(s)		<b>IN TERRITORY/DISTRICT/PRECINCT FROM WHICH THE OFFICE SOUGHT IS ELECTED</b> <u>9</u> year(s) <u>0</u> month(s)
*If using a nickname as part of your name to appear on the ballot, you are also signing and swearing to the following statements: I further swear that my nickname does not constitute a slogan or contain a title, nor does it indicate a political, economic, social, or religious view or affiliation. I have been commonly known by this nickname for at least three years prior to this election. Please review sections 52.031, 52.032 and 52.033 of the Texas Election Code regarding the rules for how names may be listed on the official ballot.					
Before me, the undersigned authority, on this day personally appeared (name of candidate) <u>James "Joe" Melvin</u> , who being by me here and now duly sworn, upon oath says: "I, (name of candidate) <u>James "Joe" Melvin</u> , of <u>Bexar</u> County, Texas, being a candidate for the office of <u>Mayor of San Antonio</u> , swear that I will support and defend the Constitution and laws of the United States and the State of Texas. I am a citizen of the United States eligible to hold such office under the constitution and laws of this state. I have never been adjudged by a final judgment of a court exercising probate jurisdiction to be totally mentally incapacitated or partially mentally incapacitated with the right to vote. I am aware of the nepotism law, Chapter 573, Government Code. I am aware that I must disclose any prior felony conviction, and if so convicted, must provide proof that I have been pardoned or otherwise released from the resulting disabilities of any such final felony conviction. I am aware that knowingly providing false information on the application regarding my possible felony conviction status constitutes a Class B misdemeanor. I further swear that the foregoing statements included in my application are in all things true and correct."					
			X <u>[Signature]</u> SIGNATURE OF CANDIDATE		
Sworn to and subscribed before me this <u>17</u> day of <u>January</u> , <u>2025</u> , by <u>James "Joe" Melvin</u> (day) (month) (year) (name of candidate)					
<u>[Signature]</u> Signature of Officer Authorized to Administer Oath <sup>4</sup> <u>Assistant City Clerk</u> Title of Officer Authorized to Administer Oath			<u>Jamie Nieto</u> Printed Name of Officer Authorized to Administer Oath Notarial or Official Seal		
<b>TO BE COMPLETED BY FILING OFFICER: THIS APPLICATION IS ACCOMPANIED BY THE REQUIRED FILING FEE (If Applicable) PAID BY:</b> <input checked="" type="checkbox"/> CASH <input type="checkbox"/> CHECK <input type="checkbox"/> MONEY ORDER <input type="checkbox"/> CASHIERS CHECK OR <input type="checkbox"/> PETITION IN LIEU OF A FILING FEE.					
This document and \$ <u>100</u> filing fee or a nominating petition of _____ pages received. <input type="checkbox"/> Voter Registration Status Verified					
<u>01/17/2025</u> <u>01/22/2025</u> Date Received      Date Accepted		(See Section 1.007)		<u>Debra Roca-Lt</u> Signature of Filing Officer or Designee	

CUSA - CITY CLERK  
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