

# After Hours Request Form

City of San Antonio, Fire Prevention Division, 1901 S. Alamo St, San Antonio, TX 78204



Requested Date of Inspection:

Requested Inspection Time:

Other:

Permit Number: \_\_\_\_\_

Project Name: \_\_\_\_\_

Project Address: \_\_\_\_\_

Company/Org. Name: \_\_\_\_\_

Company Address: \_\_\_\_\_

Office Number: \_\_\_\_\_

Email: \_\_\_\_\_

**Inspection:**

\*Total device/sprinkler head count to be inspected/tested:

**Other (if requesting more than one inspection)**

On-Site Contact Name: \_\_\_\_\_

Contact Number: \_\_\_\_\_

I am requesting an afterhours inspection(s) for the below referenced permit. I understand the fee is \$82.40 per hour, per inspector, with a two (2) hour minimum, payable upon inspection request approval. If the inspection exceeds the two (2) hour minimum, a further fee of \$82.40 per hour will be charged in one (1) hour increments the next business day after the inspection. AFTERHOURS INSPECTION APPROVAL IS SUBJECT TO INSPECTOR AVAILABILITY. If the inspection is disapproved, the re-inspection must be scheduled through a second "After Hours Inspection Request".

Permit Holder: Contact the Fire Prevention Office at (210) 207-8410 Option 0 after 3:30 p.m. to verify approval of after hour requests. Information on the status of the after hours inspection will only be released to the Permit Holder.

(Payable to: City of San Antonio)

**Payment Type:**

Please deduct inspection fee(s) from my escrow account.

Credit Card

Contact Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Pay On-line

Contact Name: \_\_\_\_\_

Phone: \_\_\_\_\_

**Signature\*\*:** \_\_\_\_\_

**Print Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_

\*\*.-Provide Contact ID (AC#####) if unable to sign the digital document